

Municipality Of Chatham-Kent

Corporate Services

Municipal Governance

To: Mayor and Members of Council

From: Judy Smith, Director, Municipal Governance/Clerk

Date: November 1, 2022

Subject: Amending Staff Appointment Bylaws

Recommendations

It is recommended that:

1. A by-law to amend By-law 21-2022, a by-law to provide staff appointment of By-law Enforcement Officers be approved
2. A by-Law to amend By-law 17-2020, to provide staff appointment of Deputy Division Registrar and Deputy Issuer of Marriage Licences be approved

Background

Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council ensures that administrative practices and procedures are in place to implement the decisions of council.

Section 228 (2) of the Municipal Act, R.S.O. 2001, provides that a municipality may appoint deputy clerks who have all the powers and duties of the clerk under this and any other Act.

Comments

Due to staff changes, amendments to the by-law are required. (Attached)

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

- ☐ Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- ☐ A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth

- ☐ People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- ☐ Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- ☐ Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- ☒ Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- ☐ Has the potential to support all areas of strategic focus & critical success factors
- ☐ Neutral issues (does not support negatively or positively)

Consultation

No other department was consulted.

Financial Implications

There are no financial implications at this time.

Prepared by:

Judy Smith, CMO

Director, Municipal Governance/Clerk

Reviewed by:

Cathy Hoffman, MPA, CHRL

General Manager, Corporate Services/

Chief Human Resource Officer

Attachments (2):

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2. Amending By-law 17-2020, to provide staff appointment of Deputy Division Registrar and Deputy Issuer of Marriage Licences