

Municipality of Chatham-Kent

Corporate Services

Municipal Governance

To: Mayor and Members of Council
From: Meredith Cadotte, Council Coordinator
Date: November 9, 2022
Subject: Acting Mayor Schedule 2022-2026

Recommendation

It is recommended that:

1. The Acting Mayor Schedule for 2022-2026 (Attachment A) be approved

Background

Section 242 of the Municipal Act states: “A municipality may, by by-law or resolution, appoint a member of the council to act in the place of the head of council or other member of council designated to preside at meetings in the municipality’s procedure by-law when the head of council or designated member is absent or refuses to act or the office is vacant, and while so acting such member has all the powers and duties of the head of council or designated member, as the case may be, with respect to the role of presiding at meetings.”

Section 11.2 of the Municipality of Chatham-Kent Procedure By-law 141-2022 states: “From time to time, the Mayor/Chair may be absent from the Municipality of Chatham-Kent or may be absent from the office through illness. In such instances, it is desirable to have an alternate designated to act in the place of the Mayor. The Clerk shall prepare a schedule by the first regular meeting of Council, listing a monthly rotation of the Members of Council to act in the absence of the Mayor for the duration of the term of Council.”

Comments

An Acting Mayor Schedule for 2022 – 2026 has been prepared listing Council members in alphabetical order and is included in this report as Attachment A.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

- ☐ Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- ☐ A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth
- ☐ People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- ☐ Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- ☐ Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- ☒ Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- ☐ Has the potential to support all areas of strategic focus & critical success factors
- ☐ Neutral issues (does not support negatively or positively)

Consultation

No other departments were consulted in preparation of this report.

Financial Implications

There are no financial implications resulting from the recommendation in this report.

Prepared by:

Meredith Cadotte, Council Coordinator

Reviewed by:

Judy Smith, CMO, Director Municipal Governance/Clerk

Cathy Hoffman, MPA, CHRL, General Manager Corporate Services/Chief Human Resource Officer

Attachment: Attachment A – Acting Mayors Schedule 2022-2026