

Municipality of Chatham-Kent

Corporate Services

Municipal Governance

To: Mayor and Members of Council
From: Meredith Cadotte
Date: November 9, 2022
Subject: 2023 Council Meeting Schedule

Recommendation

It is recommended that:

1. The 2023 Council Meeting Schedule (Attachment A) be approved.

Background

In order to schedule Council meetings for the year 2023, it is necessary to adopt a calendar of Council meeting dates.

This calendar specifically addresses the meetings of Chatham-Kent Council for regular and planning items. Budget Committee meeting dates for 2023 budget deliberations are also included.

Comments

For the past two years Council moved to holding three meetings a month where possible, with Planning Meetings held separately. This worked well to keep meetings to a more reasonable length and allowed for planning meetings to be combined with larger strategic items when necessary. Administration is recommending that Council continue with this for 2023.

Administration is recommending continuing with the tradition of only holding one meeting per month in July and August. However, two tentative meeting dates have been added to the schedule in July and August. Meetings will only be called on these dates if reports are postponed from the previous meeting in that month.

There may be the need to schedule additional meetings due to emergent or time sensitive issues. If it is determined that additional meetings are required, they will be scheduled on Monday nights whenever possible.

Areas of Strategic Focus and Critical Success Factors

The recommendation in this report support the following areas of strategic focus:

- ☐ Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- ☐ A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth
- ☐ People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- ☐ Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendation in this report supports the following critical success factors:

- ☐ Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- ☒ Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- ☐ Has the potential to support all areas of strategic focus & critical success factors
- ☐ Neutral issues (does not support negatively or positively)

Consultation

The Clerk's Office consulted with the Mayor and Chief Administrative Officer during the preparation of the Council meeting schedule.

Financial Implications

There are no financial implications resulting from the recommendation in this report.

Prepared by:

Meredith Cadotte, Council Coordinator

Reviewed by:

Judy Smith, CMO, Director Municipal Governance/Clerk

Cathy Hoffman, MPA, CHRL, General Manager Corporate Services/Chief Human Resource Officer

Attachment: Appendix A – 2023 Council Calendar