

**Municipality of Chatham-Kent**  
**Finance, Budget, Information Technology & Transformation**  
**Budget & Performance Services**  
**Information Report**

**To:** Mayor and Members of Council

**From:** Steve Brown, CPA, CMA  
Director, Budget & Performance Services

**Date:** September 19, 2022

**Subject:** Schedule of 2023 Budget Committee Meetings

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This report is for the information of Council.

**Background**

This report provides a schedule for the 2023 Budget Committee meetings and online community consultations.

**Comments**

The following table summarizes the dates and steps for the 2023 budget process. During the 2021 and 2022 budget process, community consultations were moved online due to the pandemic. The online format of community consultations resulted in increased public participation, and as a result, community consultations will continue with an online format for the 2023 budget process.

As of the date of this report, Council meetings are being held online with the potential change to in-person or hybrid in the future. Administration will follow Council's direction on regular Council meetings for the type of meeting format that will be used for budget committee deliberation meetings.

<b><u>Steps in Process</u></b>	<b><u>Dates – 2023</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
Opening Night: Information meeting to review issues facing Council and	Wed, Jan 11	6:00 pm	Online <u>or</u> Council Chambers 2 <sup>nd</sup> floor Chatham-Kent Civic Centre

<b><u>Steps in Process</u></b>	<b><u>Dates – 2023</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
administration's recommendations  *Public deputations for funding will be scheduled for this evening as well			315 King St W Chatham, ON  Broadcast by YourTV and YourTV YouTube Channel
Budget presentation and community consultations: A brief presentation followed by a question and answer period	Wed Jan 18  Thurs Jan 19	12:00 p.m.  7:00 p.m.	Online
Budget Committee deliberation meetings	Wed Jan 25 Thurs Jan 26 Tues Jan 31	6:00 to 10:00 p.m. (public participation scheduled for 8pm)	Online <u>or</u> Council Chambers 2 <sup>nd</sup> floor Chatham-Kent Civic Centre 315 King St W Chatham, ON  Broadcast by YourTV and YourTV YouTube Channel
Contingency Budget Committee deliberation meetings (if needed)	Wed Feb 1 Thurs Feb 2	6:00 to 10:00 pm	Online <u>or</u> Council Chambers 2 <sup>nd</sup> floor Chatham-Kent Civic Centre 315 King St W Chatham, ON  Broadcast by YourTV and YourTV YouTube Channel

**Consultation**

No one was consulted on the preparation of this report.

**Financial Implications**

There are no financial implications.

Prepared by: Steve Brown, CPA, CMA, Director, Budget & Performance Services

Reviewed by: Gord Quinton, MBA, CPA, CGA, Chief Financial Officer, Treasurer

Attachments: None