

Advisory Committees of Council

Accessibility Advisory Committee

This committee was formed on December 2, 2002 as per Section 29(1) of the *Accessibility for Ontarians with Disabilities Act (AODA)* that council shall establish an accessibility advisory committee. Composition of the committee is prescribed under Section 29(3) of the *AODA* which states that a majority of the members of the committee shall be persons with disabilities. One member of Council is appointed to this committee.

The Accessibility Advisory Committee brings an annual report to Council that includes an updated terms of reference. The current terms of reference were approved by Council on June 20, 2022.

No changes are being recommended to this committee at this time. However, administration has had discussions about the overlapping mandates of the Accessibility Advisory Committee, Age Friendly Committee and the municipality's Diversity, Equity, Inclusion and Justice Policy. Staff that oversee these areas have committed to holding a joint meeting in the new term to discuss the synergies between the committees and how to improve collaboration and communication moving forward.

More information on the [Accessibility Advisory Committee](#) can be found on the municipal website.

Age Friendly Committee

On November 21, 2016, Council established the Age Friendly Committee to support Chatham-Kent Senior Centres and implement the Age Friendly Chatham-Kent Community Action Plan. The committee is comprised of one member of Council, Chair of the Senior Advisory Committee and six members of the public.

No changes are being recommended to this committee at this time.

More information on the [Age Friendly Committee](#) can be found on the municipal website.

Audit and Risk Committee

In 2006 Council approved the creation of the Audit Committee to review the auditors' report and audited financial statements with the external auditor and provide a more intimate setting for questions ensuring a greater understanding of the financial results and more accountability to citizens. Council as a whole retains the authority to approve the financial statements.

On September 13, 2021 Council expanded the role of the committee to include items of risk management.

The committee is comprised of the Mayor and four members of Council.

No changes are being recommended to this committee at this time.

More information on the [Audit and Risk Committee](#) can be found on the municipal website.

Blenheim Landfill Liaison Committee

The Blenheim Landfill Liaison Committee is legislated by the Provincial Certificate for Approval issued by the Minister of the Environment for the Blenheim Landfill Waste Disposal Site and must follow the legislation set out by the *Environmental Protection Act*. The committee acts as a forum for the exchange of information concerning the operation and maintenance of the Blenheim Landfill.

The terms of reference for the Blenheim Landfill Liaison Committee states that the committee shall be comprised of one representative from Waste Management Canada, two representatives from the Council of the Municipality of Chatham-Kent, and two representatives from the general public.

No changes are being recommended to this committee at this time.

More information about the [Blenheim Landfill Liaison Committee](#) can be found on the municipal website.

CAO Performance Review and Compensation Committee

Originally, the Chief Administrative Officer's performance reviews were conducted by all eighteen members of Council. On March 5, 2012, Council established the CAO Performance Review and Compensation Committee to monitor and approve annual performance objectives for the CAO that further the quadrennial goals and priorities approved by Council. The committee is comprised of the Mayor and four Council members to be appointed by Council.

No changes are being recommended to this committee at this time.

More information about the [CAO Performance Review Committee](#) can be found on the municipal website.

Chatham-Kent Museum Advisory Committee & Ridge House Museum Advisory Committee

As noted in the body of the report, administration is recommending that in order to achieve synergies and make more effective use of committee member and staff time, administration is recommending that these two committees merge and form a single Chatham-Kent Municipal Museums Advisory Committee that will continue to support

both museums. The proposed merge was discussed with both committees at their meetings held in May 2022. No concerns were expressed by either committee.

The new committee will be comprised of a minimum of three and a maximum of seven members and shall meet a minimum of three times per year.

The committee page on the municipal website will be updated if the new merged committee is approved.

CK Plan 2035 Advisory Committee

The CK Plan 2035 Advisory Committee operates under the vision statement of the Municipality of Chatham-Kent – A welcoming, healthy, prosperous community that is culturally rich and naturally innovative.

The role of the committee is to:

- Identify opportunities to advance the CK Plan 2035
- Advocate for and support strategic thinking
- Monitor strategic progress
- Promote community awareness of the CK Plan 2035

The committee is comprised of a maximum of eight members, which includes the Mayor and three Members of Council.

On August 8, 2022 Council postponed any changes or appointments to the CK Plan 2035 Advisory Committee and the Community Development Advisory Committee until after the next term of Council sets their strategic priorities. During this time administration will investigate the merit of possibly combining these two committees and determining if a Rural Economic Advisory Committee could be part of the amended framework or a standalone committee.

More information about the [CK Plan 2035 Advisory Committee](#) can be found on the municipal website.

Community Development Advisory Committee

The Community Development Advisory Committee was established to assist Council and staff with strategic direction related to the respective areas in Community Development. At the time this committee was established those areas included Economic Development, Planning Services, Building Development Services, Fire and Emergency Services and Provincial Offences Court.

In 2020 there was an internal re-organization where Fire and Emergency Services, Legal Services and Provincial Offences Court were moved from Community Development to other departments.

As noted under the CK Plan 2035 Advisory Committee, on August 8, 2022 Council postponed any changes or appointments to this the CK Plan 2035 Advisory Committee and the Community Development Advisory Committee until after the next term of Council sets their strategic priorities. At a minimum the Community Development Advisory Committee Terms of Reference need to be revised to reflect the changes in the department.

More information about the [Community Development Advisory Committee](#) can be found on the municipal website.

Infrastructure, Bridge, Culverts & Roads Innovation Committee

The mandate of the Infrastructure, Bridge, Culverts & Roads Innovation Committee is to consider how the municipality can innovate and optimize investments related to the infrastructure of bridges, culverts and roads. The committee is comprised of four Members of Council, four agricultural representatives and four technical experts.

No changes are being recommended to the committee at this time.

More information about the [Infrastructure, Bridges, Culverts & Roads Innovation Committee](#) can be found on the municipal website.

Municipal Heritage Committee

Section 28(1) of the Ontario Heritage Act states that the council of a municipality may by by-law establish a municipal heritage committee to advise and assist the council on matters relating to heritage properties and other matters under that legislation. Section 28(2) of the Act states that the committee shall be composed of not fewer than five members appointed by council.

The Municipal Heritage Committee is composed of up to twelve persons representing each electoral ward of Chatham-Kent. In the event of certain wards not having representation, additional appointments may be made from other wards with total representation not to exceed twelve.

No changes are being recommended to the committee at this time.

More information about the [Municipal Heritage Committee](#) can be found on the municipal website.

Natural Heritage Committee of the Whole

The Natural Heritage Committee of the Whole was established on September 27, 2021 to facilitate the exchange of ideas between Council and the public with respect to protecting natural heritage features and areas and maintaining, restoring, and improving

the biodiversity, connectivity and ecological functions of Chatham-Kent's natural heritage system.

The Natural Heritage Committee of the Whole is currently paused for the remainder of this Council term. Administration will bring an information report and presentation to the new term of Council, summarizing all of the work and information to date on the Natural Heritage topic.

No changes are being recommended to the committee at this time.

More information about the [Natural Heritage Committee of the Whole](#) can be found on the municipal website.

Ridge Landfill Liaison Committee

The Ridge Landfill Liaison Committee is legislated by the Provincial Certificate for Approval issued by the Minister of the Environment for the Ridge Landfill Waste Disposal Site and must follow the legislation set out by the Environmental Protection Act. The committee acts as a forum for the exchange of information concerning the operation and maintenance of the Ridge Landfill.

The terms of reference for the Ridge Landfill Liaison Committee state that the committee shall be comprised of one representative from BFI Canada – Ridge Landfill, two representatives from the Council of the Municipality of Chatham-Kent, one representative from the Community Trust Fund, and one representative from the general public.

No changes are being recommended to this committee at this time.

More information about the [Ridge Landfill Liaison Committee](#) can be found on the municipal website.