

## **Municipality of Chatham-Kent**

### **Infrastructure and Engineering Services**

#### **Engineering and Transportation Division**

**To:** Mayor and Members of Council

**From:** Brendan Falkner, P.Eng.  
Manager, Engineering

**Date:** June 24, 2021

**Subject:** Tender Award – Contract No. T21-288  
Cemetery Road Improvements

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#### **Recommendations**

It is recommended that:

1. The Cemetery Road Improvements contract be approved.
2. The tender in the amount of \$348,529.06 including HST for the Cemetery Road Improvements be awarded to Elric Contractors Ltd.
3. The Mayor and Clerk be authorized to sign the necessary agreement.

#### **Background**

The Engineering and Transportation Division through co-ordination with Cemetery Operations, Parks, Recreation and Cemeteries Division within Infrastructure and Engineering Services (IES), generated a list of cemetery roads in most need of repair/rehabilitation based on staff concerns as well as on-site reviews. The vast road network within each Municipal cemetery was divided into manageable sections, each of which were ranked utilizing factors such as road condition, usage, and drainage concerns. This list, along with the estimated cost for improving each section, was used to formulate a multi-year cemetery roads improvement program, including the sections identified for this year.

#### **Comments**

The 2021 Cemetery Road Improvements contract consists of full depth asphalt restoration and road base work for Riverview Cemetery located in the community of Wallaceburg.

These sections of cemetery roads were selected in consultation with Cemetery Operations based on their overall condition, public usage, and the extent of repairs required.

The engineering, contract administration and inspection on this project are being carried out by the Engineering and Transportation Division.

Tenders were called and received by the Purchasing Officer on Thursday, June 24, 2021.

Six (6) contractors submitted tenders for the project and bidding was an open competitive process.

The results are as follows:

Rank	Contractor	Amount (excl. HST)	Amount (incl. HST)
1	Elric Contractors Ltd.	\$ 308,432.80	\$ 348,529.06
2	Armstrong Paving & Materials Group Ltd.	\$ 337,358.38	\$ 381,214.97
3	1197245 Ontario Limited o/a Sevcon Paving	\$ 337,427.91	\$ 381,293.54
4	Delway Contractors Ltd.	\$ 347,000.00	\$ 392,110.00
5	Clarke Construction Inc.	\$ 360,000.00	\$ 406,800.00
6	Murray Mills Excavating & Trucking Ltd.	\$ 393,920.00	\$ 445,129.60

The Engineering and Transportation Division has reviewed the tenders and found one small math error in the bid from Elric Contractors that did not affect overall rankings.

It is the recommendation herein that the contract be awarded to Elric Contractors who submitted the lowest tender bid.

### **Areas of Strategic Focus and Critical Success Factors**

The recommendations in this report support the following areas of strategic focus:

- ☐ Economic Prosperity:  
Chatham-Kent is an innovative and thriving community with a diversified economy
- ☐ A Healthy and Safe Community:  
Chatham-Kent is a healthy and safe community with sustainable population growth
- ☐ People and Culture:  
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- ☐ Environmental Sustainability:  
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- ☐ Financial Sustainability:  
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- ☐ Open, Transparent and Effective Governance:  
The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- ☒ Has the potential to support all areas of strategic focus & critical success factors
- ☐ Neutral issues (does not support negatively or positively)

### **Consultation**

The tenders were opened by the Purchasing Officer and reviewed by the Engineering and Transportation Division and Cemetery Operations Division.

### **Financial Implications**

The project is being funded from the Capital Budget Reserve for Cemetery Roads

The project summary is as follows:

#### **Contract T21-288, 2021 Cemetery Road Improvements**

<b>A) Project Costs</b>	
Low Tender	\$308,432.80
Plus HST 13%	\$40,096.26
<b>Project Sub Total</b>	<b>\$348,529.06</b>
Less HST Rebate 11.24%	-\$34,667.85
<b>Project Total</b>	<b>\$313,861.21</b>
<b>B) Project Funding</b>	
Capital Budget Reserve	\$313,861.21
<b>Funding Total</b>	<b>\$313,861.21</b>
<b>Project Total</b>	<b>\$313,861.21</b>

The lowest tender bid for the Cemetery Road Improvements was under the original estimate.

Prepared by:

Reviewed by:

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Engineering Technologist  
Engineering and Transportation

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Manager, Engineering  
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Reviewed by:

Reviewed by:

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Chris Thibert, P.Eng.  
Director, Engineering  
Engineering and Transportation

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Thomas Kelly, P.Eng., MBA  
General Manager  
Infrastructure and Engineering Services

Consulted and confirmed the content of the consultation section of the report by:

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Jennifer Scherle  
Purchasing Officer  
Financial Services

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Collin Mardling  
Supervisor, Cemetery Operations  
Parks, Recreation and Cemeteries

Attachments: None

c. Purchasing Officer, Financial Services  
Director, Financial Services

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