

## Municipality of Chatham-Kent

### Corporate Services

### Municipal Governance

**To:** Mayor and Members of Council

**From:** Judy Smith, Director, Municipal Governance/Clerk

**Date:** December 9, 2024

**Subject:** Amending Appointment By-law 56-2024 for Deputy Division Registrars and Deputy Issuers of Marriage Licenses

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#### **Recommendation**

It is recommended that:

1. A by-law to amend By-law 56-2024 to appoint Deputy Division Registrars and Deputy Issuers of Marriage Licenses be approved.

#### **Background**

Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council ensures that administrative practices and procedures are in place to implement the decisions of council.

Section 228 (2) of the Municipal Act, R.S.O. 2001, provides that a municipality may appoint deputy clerks who have all the powers and duties of the clerk under this and any other Act.

#### **Comments**

Due to staff changes, amendments to the by-law are required. The amending by-law is attached as Appendix A.

#### **Council Term Priorities**

This report supports the following Council Term Priorities:



Deliver Excellent Service	Promote Safety & Well-Being	Grow Our Community	Ensure Environmental Sustainability
2d			

**Consultation**

No other departments were consulted.

**Communication**

Communication is proposed to be through the inclusion of this report on the Council agenda and related communications.

**Diversity, Equity, Inclusion and Justice (DEIJ)**

This report does not have implications related to diversity, equity, inclusion or justice.

**Financial Implications**

There are no financial implications at this time.

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Attachment (1)

Appendix A - Amending By-law 56-2024, a bylaw to appoint Deputy Division Registrars and Deputy Issuers of Marriage Licences